

To: All Councillors

When calling please ask for:
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Calls may be recorded for training or monitoring
Date: 24 July 2023

Dear Councillor

A Meeting of the EXECUTIVE CO-PORTFOLIO HOLDER FOR HOUSING DECISIONS was held on Thursday, 20 July 2023. The Decisions taken at the meeting are set out below.

The deadline for call-in of any of these decisions for scrutiny (within five working days) will be **NOON ON FRIDAY, 28 JULY 2023**. Members must notify Susan Sale, Executive Head of Legal & Democratic Services, by e-mail, telephone or letter if they wish to refer a decision to the appropriate Overview and Scrutiny Committee. The Constitution requires that **five non-Executive Members may call-in** a decision of the Executive for scrutiny.

Members should contact their Chairman or Vice-Chairman before calling any items in.

Yours sincerely

SUSAN SALE
Executive Head of Legal & Democratic Services

NOTE FOR MEMBERS

The item numbers below correspond to the item numbers on the Agenda.

AGENDA

5 HOUSING SERVICE: DAMP AND MOULD POLICY

Having considered the comments of the Landlord Services Advisory Board (Executive Working Group), the Executive Co-Portfolio Holder for Housing, Cllr Paul Rivers,

RESOLVED to approve the adoption of the new damp and mould policy for social housing tenants, with immediate effect.

Reason: The Housing Ombudsman Service has recommended all Councils have a damp and mould policy in place.

Overview & Scrutiny Committee - Resources

6 FIRE EQUIPMENT SERVICING CONTRACT PROCUREMENT

Having considered the comments of the Landlord Services Advisory Board (Executive Working Group), the Executive Co-Portfolio Holder for Housing, Cllr Paul Rivers,

RESOLVED to approve the signing of a Fire Equipment Servicing contract with Sureserve Fire and Electrical Ltd for the period 2023 to 2026.

Reason: Waverley Borough Council has statutory requirement to ensure all fire alarms, emergency lighting, fire extinguishers and automatic opening vents are regularly tested and maintained in line with industry standards, in order to protect resident and other visitors from the effects of smoke and fire, and to ensure escape routes are kept free of smoke and fire. This contract is required in order to facilitate the fulfilment of these obligations.

Overview & Scrutiny Committee - Resources

7 HOUSING REVENUE ACCOUNT BUY BACK OF EX-LOCAL AUTHORITY PROPERTY, SHAMLEY GREEN

Having considered the comments of the Landlord Services Advisory Board (Executive Working Group), the Executive Co-Portfolio Holder for Housing, Cllr Paul Rivers,

RESOLVED to,

1. **approve the principle of the buy back on the terms set out in the report, and the use of the Buy Back reserve for this , together with any related professional costs and Stamp Duty Land Tax, and further approves the property being appropriated for Housing Purposes as part of the Housing Revenue Account.**
2. **delegate authority to the Executive Head of Housing Services to approve the final terms of the purchase.**
3. **delegate authority to the Executive Head of Legal and Democratic Services to approve the final form of wording of any legal agreements related to the purchase.**

Reason: to support the Council's ability to meet housing needs in the borough.

Overview & Scrutiny Committee - Resources

**For further information or assistance, please telephone Fiona Cameron,
Democratic Services Manager on 01483 523226**